

# A U S T I N C I T Y C O U N C I L

## AGENDA



Thursday, December 07, 2006

+ Back Print

### Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

**ITEM No. 21**

**Subject:** Authorize award and execution of a contract through the TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) with PHILPOTT MOTORS, LTD, Nederland, TX, for the purchase of 54 light duty vehicles in an amount not to exceed \$1,249,153.75.

**Amount and Source of Funding:** Funding in the amount of \$48,878 is available in the Fiscal Year 2006-2007 Operating Budget of the Aviation Department. Funding in the amount of \$643,400.75 is available in the Fiscal Year 2006-2007 Vehicle Acquisition Fund. Funding in the amount of \$171,758.75 is available in the Fiscal Year 2006-2007 Capital Budget of the Austin Water Utility. Funding in the amount of \$80,250 is available in the Fiscal Year 2006-2007 Capital Budget of the Austin Energy Department. Funding in the amount of \$41,124 is available in the Fiscal Year 2006-2007 Capital Budget of the Solid Waste Services Department. Funding in the amount of \$92,625.50 is available in the Fiscal Year 2006-2007 Capital Budget of the Public Works Department, Street & Bridge Division. Funding in the amount of \$171,116.75 is available in the Fiscal Year 2006-2007 Capital Budget of the Watershed Protection/Development Review Department.

**Fiscal Note:** A fiscal notes are attached

#### Additional Backup Material

(click to open)

- ☐ AE\_FN\_PHILPOTT\_CSBM
- ☐ AE\_FN\_PHILPOTT\_SSRV
- ☐ AWU\_FN\_PHILPOTT1
- ☐ AWU\_FN\_PHILPOTT2
- ☐ WPDR\_FN\_PHILPOTT
- ☐ PW\_FN\_PHILPOTT

**For More Information:** Ron Mazzarella, Fleet Buyer/974-2837

**Purchasing Language:** Cooperative Purchase

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase, therefore, it is exempted under Chapter 252.022 of the Texas Local Government Code and no goals were established for this solicitation.

This contract is for the purchase of 12 new and 42 replacement light duty vehicles to be distributed among the Parks and Recreation Department, Austin Fire Department, Austin Police Department, Financial and Administrative Services Department, Communications Technology Management-Wireless Division, Austin Water Utility, Austin Energy, Solid Waste Services Department, Public Works Department, Watershed Protection/Development and Review Department, and Aviation Department. Included in this purchase are the following light duty vehicles.

**PARKS AND RECREATION:** 1 Ford 15-Passenger Van with Wheelchair Lift-Replacement 1 Ford Ranger Pickup, 4x2-Replacement

**AUSTIN FIRE DEPARTMENT:** 4 Ford Escape Hybrid Utility Vehicles, 4x2-Replacement 1 Ford F-250 Pickup, 4X4 - Replacement

AUSTIN POLICE DEPARTMENT: 13 Ford Escape Hybrid Utility Vehicles, 4x2 - Replacement 3 Toyota Prius Hybrid Sedans, 4x2 - Replacement 1 Ford E250 Econoline Cargo Van - Replacement

FINANCIAL SERVICES DEPARTMENT. 1 Ford Escape Hybrid Utility Vehicle, 4x2 - New COMMUNICATIONS TECHNOLOGY MANAGEMENT, WIRELESS DIVISION: 2 Ford E250 Econoline Cargo Vans - Replacement

AUSTIN WATER UTILITY: 1 Toyota Prius Hybrid Sedan, 4x2 - Replacement 1 Ford Escape Hybrid Utility Vehicle, 4x2 - Replacement 4 Ford Escape Hybrid Utility Vehicles, 4x4 - Replacement 1 Ford Explorer, 4x4, - Replacement AUSTIN ENERGY 1 Ford Escape Hybrid Utility Vehicle, 4x4 - Replacement 1 Ford Ranger Pickup, 4x4, - Replacement 2 Ford E250 Econoline Cargo Vans - Replacement

SOLID WASTE SERVICES: 3 Ford Ranger Pickups, 4x4, New PUBLIC WORKS STREET & BRIDGE. 3 Toyota Prius Hybrid Sedans, 4x2 - 1 New, 2 Replacement 1 Ford F250 Pickup, 4x2, - New WATERSHED PROTECTION & DEVELOPMENT REVIEW: 4 Ford Escape Hybrid Utility Vehicles, 4x4 - 2 New, 2 Replacement 2 Ford Escape Hybrid Utility Vehicles, 4x2 - New 1 Ford E250 Econoline Cargo Van - Replacement AVIATION DEPARTMENT 2 Ford Escape Hybrid Utility Vehicles, 4x2 - New This contract includes the purchase of 54 light duty vehicles for a total dollar amount of \$1,249,153.75. The vehicles in this RCA have been recommended for purchase utilizing a process that involves the Fleet Officer, affected Department Directors and Assistant City Managers (ACMs). ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office

Departments review the list of vehicles determined eligible for replacement by Fleet Services based on mileage, hours of use, and maintenance costs. From that list, priority uses are determined within the departments, and the departments' proposed equipment is reviewed by the Fleet Service Center Manager to insure the specified vehicle is appropriate for the use

Of the 42 replacement vehicles, all have met the Fleet Officer's eligibility criteria for replacement. The Fleet Service Center Managers have inspected each vehicle to be replaced, and determined that the mileage or hours of use of each piece proposed for replacement cannot be increased without risking a significant increase in repair costs and loss of productivity due to down time. The 12 new vehicles were approved by Fleet Services and the appropriate ACMs

39 of the vehicles are equipped with hybrid engines that are powered by a combination of unleaded gasoline and electricity. 13 of the vehicles are powered by unleaded gasoline. Two of the vehicles are powered by diesel fuel. There are currently no alternative fuel options available on the market for these types of diesel engines. The City purchases the cleanest diesel fuel available in the Austin area

Philpott Motors is under contract with the BuyBoard to supply various types of vehicles statewide as a result of a competitive bidding process. Utilizing the BuyBoard contracts provides for volume discount pricing as well as the earliest opportunity to get the City's equipment on order

**CIP BUDGET**  
**Fiscal Note**

**DATE OF COUNCIL CONSIDERATION:**

12/7/2006

**WHERE ON AGENDA:**

Resolution

**DEPARTMENT:**

Austin Energy

**SUBJECT** Authorize award and execution of a contract through the TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) with PHILPOTT MOTORS, LTD, Nederland, TX, for the purchase of 54 light duty vehicles in an amount not to exceed \$1,249,153 75.

**FINANCIAL INFORMATION:**

Parent Project Name      **Customer Services, Billing and Metering**  
Project Authorization      2006-2007 Approved Capital Budget

Current Appropriation	\$	53,793,951 00	
Unencumbered Balance	\$	29,734,806 44	
Amount of This Action		(16,850.00)	
Remaining Balance	\$	29,717,956.44	

Use of Remaining Balance:

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project

Use of Any Remaining Funds After Completion of Project.

No remaining funds anticipated at this time.

Signature J E Pokorny, Director Planning & Budget

Date 11/30/2006

**CIP BUDGET**  
**Fiscal Note**

**DATE OF COUNCIL CONSIDERATION:**

12/7/2006

**WHERE ON AGENDA:**

Resolution

**DEPARTMENT:**

Austin Energy

**SUBJECT.** Authorize award and execution of a contract through the TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) with PHILPOTT MOTORS, LTD, Nederland, TX, for the purchase of 54 light duty vehicles in an amount not to exceed \$1,249,153 75

**FINANCIAL INFORMATION:**

Parent Project Name:

**Support Services**

Project Authorization

2006-2007 Approved Capital Budget

Current Appropriation	\$ 78,312,222 00	
Unencumbered Balance		\$ 24,383,952.27
Amount of This Action		(63,400 00)
Remaining Balance		<u>\$ 24,320,552.27</u>

Use of Remaining Balance

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project

Use of Any Remaining Funds After Completion of Project

No remaining funds anticipated at this time

Director, Budget and Planning

Signature J E Pokorny

Date 11/30/2006

# CAPITAL IMPROVEMENT BUDGET FISCAL NOTE

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

11/30/06  
Resolution  
Austin Water Utility

**DESCRIPTION:**

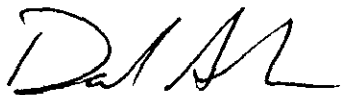
Authorize award and execution of a contract through the TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) with PHILPOTT MOTORS, LTD, Nederland, TX, for the purchase of 54 light duty vehicles in an amount not to exceed \$1,249,153 75

**FINANCIAL INFORMATION:**

Project Name	Capital Equipment- Vehicles
Fund	4180
Department	2207
Unit	8004

Current Appropriation	\$ 5,969,367 00
Unencumbered Balance	\$ 1,186,387 79
Less Outstanding Commitments	0 00
Amount of This Action	<u>(99,189 00)</u>
Remaining Balance	<u>\$ 1,087,198 79</u>

Utility Finance



David Anders, Utilities Finance Manager

Date

11/30/06

# CAPITAL IMPROVEMENT BUDGET FISCAL NOTE

DATE OF COUNCIL CONSIDERATION:  
WHERE ON AGENDA:  
DEPARTMENT:

11/30/06  
Resolution  
Austin Water Utility

**DESCRIPTION:**

Authorize award and execution of a contract through the TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) with PHILPOTT MOTORS, LTD, Nederland, TX, for the purchase of 54 light duty vehicles in an amount not to exceed \$1,249,153 75

**FINANCIAL INFORMATION:**

Project Name	Capital Equipment-Vehicles
Fund	4680
Department	2307
Unit	8004

Current Appropriation	\$ 14,028,710 00
Unencumbered Balance	\$ 4,740,657 69
Less Outstanding Commitments	0 00
Amount of This Action	<u>(72,569 75)</u>
Remaining Balance	<u>\$ 4,668,087 94</u>

Utility Finance



David Anders, Utilities Finance Manager

Date

11/30/06

## CIP BUDGET FISCAL NOTE

**DATE OF COUNCIL CONSIDERATION:**

11/30/2006

**WHERE ON AGENDA:**

**DEPARTMENT:**

Watershed Protection & Development Review

Description Authorize award and execution of a contract through the TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) with PHILPOTT MOTORS, LTD, Nederland, TX, for the purchase of 54 light duty vehicles in an amount not to exceed \$1,249,153 75

### FINANCIAL INFORMATION:

Project Name	Maintenance Equipment Replacement
Project Authorization	2006-2007 Approved Capital Budget
Funding Source	Drainage Utility Funding
Fund/Agency/Orgn	4850-6307-7003

Total Current Appropriation	\$9,244,862 00
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Unencumbered Balance	\$811,736 00
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Amount of this Action	<u>(\$171,116 75)</u>
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Remaining Balance	<u><u>\$640,619 25</u></u>
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Financial Approval \_\_\_\_\_ Joyce Pulich \_\_\_\_\_ Date \_\_11/17/06\_\_

**CIP BUDGET  
FISCAL NOTE**

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA.**  
**DEPARTMENT:**

7-Dec-06  
Resolution  
Public Works Department

**SUBJECT** Authorize award and execution of a contract through the TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) with PHILPOTT MOTORS, LTD, Nederland, TX, for the purchase of 54 light duty vehicles in an amount not to exceed \$1,249,153 75

**FINANCIAL INFORMATION:**

Project Name	Vehicles and Equipment
Project Authorization	2006-2007 Amended Capital Budget
Funding Source	Contractual Obligations and Transportation Fund
Fund/Agency/Orgn	8400-607-8012

Total Current Appropriation	\$7,215,000 00
Unencumbered Balance	\$2,041,296 00
Amount of this Action	<u>(\$92,625 50)</u>
Estimated Available	<u><u>\$1,948,670 50</u></u>

Financial Approval Rusty Cobern

Date November 17, 2006